

31st May 2013



Kuala Lumpur • Penang • Kota Kinabalu

Dear All,

PANEL CLINIC

Sg Straits International School Sdn Bhd has appointed **KLINIK PERUBATAN TANAH MELAYU** as our school Panel Clinic with immediate effect.

Panel Clinic: **KLINIK PERUBATAN TANAH MELAYU**

Doctor in-charge: **Dr. Sandeep T. Bhar**

Location: **1-P, Jalan Sungai Nibong, Bayan Baru, 11900 Penang.**

Contact No: **04-6405599**

Klinik Perubatan Tanah Melayu is open Daily including Public Holidays from **8.00am to 11.00pm.**

Rules & Regulation:

1. Treatment chit must be obtained from the Principal's Office if you need to see a doctor during office hours. You will not be required to pay for the treatment if a treatment chit is presented to the clinic above. All treatment chits must bear the company stamp.
2. Only the CEO and Principal are authorized to sign a treatment chit.
3. You will be required to pay in advance for treatment from the Panel Clinic if you attend after office hours, but will be able to claim for reimbursement afterwards, subject to the maximum limit allowed as per contract.
4. Treatment at clinics other than the panel clinic **IS ALLOWED** for reimbursement at any time.
5. The company reserves the right to deduct from employees' salary for medical charges from employees who have exceeded the maximum limit allowed.

Non Míhí, Non Tíbí, Sed Nobís