

MARKING AND FEEDBACK

We believe that all work recorded in books must be marked or acknowledged as soon as possible after it is completed as this shows how much value we place on children's achievements.

We believe marking and feedback is an essential part of the assessment process. We aim to provide constructive feedback to every child which focuses on success and areas for improvement and is matched against learning objectives. We would like all children to become reflective learners in order for them to improve their performance.

We feel it is essential to have in place a marking code that is relevant to the phase, is consistently used throughout the school and is clearly understood by the children.

Aims

- To develop children's self-esteem and motivation by showing them that we value their effort and achievement.
- To identify areas for improvement in order for children to achieve their set targets.
- To provide an assessment record of children's achievement and progress allowing teachers to plan for the next stage of children's learning.

Procedure

Role of the Principal and the SLT

The Principal will:

- ensure that marking and feedback is purposeful and manageable for teachers;
- monitor to ensure that marking and feedback relates to learning objectives, informs future planning and individual target setting;
- ensure consistency in marking throughout the school;
- provide supportive guidance for parents;
- monitor and evaluate this policy

Role of Teachers and Support Staff

Teachers and support staff must ensure:

- they use the agreed marking code appropriate to their phase;
- that their marking has a purpose and is consistent;
- children receive clear feedback about their strengths and areas for development in their work;
- children are encouraged and rewarded for their efforts and progress;
- marking and feedback informs weekly planning;
- children know their targets for improvement;
- children celebrate their achievements

Role of Children

Children must:

- understand that marking and feedback highlights their strengths and areas for development;
- understand the marking code which should be displayed in the classroom;
- be aware of the next steps for improvement;
- be encouraged to respond during feedback;
- celebrate their achievements and share their work with others

Role of Parents

Parents must:

- must be aware of the school's marking and feedback policy;
- realise that marking and feedback highlights a child's strengths and areas for development;
- use the marking as seen in their child's books as basis for discussion on their child's progress

Marking Code

The marking code must be:

- agreed by all staff;
- on display in the classroom;
- understood by all pupils;
- consistently used by all staff;
- manageable

Marking and Feedback

Marking must:

- be a manageable form of record keeping that feeds into children's assessment records;
- be undertaken with the child if possible;
- focus on whether the child has achieved the learning outcome for a particular curriculum subject;

Feedback must:

- relate to the success criteria of the task;
- lead to an improvement in attainment by highlighting achievement;
- be positive and constructive;
- when written be presented neatly and clearly

Monitoring the Effectiveness of the Policy

Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.